



Newchurch CP School PTA meeting

<u>In Attendance</u>	<u>Apologies</u>
Angela Carochan - Chair	Stuart Carochan
Mrs J Narroway	Helen Buckley
Debi Malloney	Vicky Beddall
Jill Saunders	
Suzanne Taylor – taking minutes	
Lisa Belinski	

Angela welcomed everyone to the first PTA meeting of the new school year.

No secretary could attend the meeting. Suzanne offered to take notes.

There was no treasurer report to discuss. This was of some concern from the group as there has not been a report for most of the school year. The school wanted to purchase the chatty hut for instillation in October, but Angela has not been able to get a bank balance from Kerri for a number of months.

Suzanne raised a concern as there is no evidence that Sainsbury's monies from the charity of the year has been received by the PTA.

It was agreed that this needs urgently addressing and voting will be taking place at the AGM for new committee members.

Amendment to minutes – Angela has received a report for the AGM but this does not show breakdown of figures from events, profit margins or bank balance. This is concerning as the PTA are a registered charity and fully auditable for charity status.

McMillian coffee morning

McMillian coffee morning is scheduled for 27 September. Angela to purchase cups and juice. It was confirmed that the school would organise the morning, but PTA would assist. Angela to ask for volunteers via the facebook page to help on the morning to set up. School would also ask for helpers via text message. Angela will also see if plates and serviettes need purchasing.

Monster Ball

Scheduled for 19 October. Year 1 for infants and year 5 for juniors to organise. Angela to sort a license and see Helen Buckley regarding decorations. Hotdogs to remain at £1.50 and

extras to be bought to sell. Stock take of the cupboards needs to take place after the AGM. Angela to see if any alcohol is left. Suzanne suggested pumpkin carving and fancy dress again. Suzanne to seek helpers from year 5 and Vicky Beddall to be lead for Year 1.

Parents Evening

Mrs Narroway suggested that the PTA have a stand at the for coming parents evening to promote the showcase the fundraising efforts of the PTA. This could incorporate pictures of what has been purchased with monies raised. A contact sheet will be available for volunteers from each year group for parents to sign. Mrs Narroway to action with assistance from Angela.

Events diary

Monster ball year 1 infants, year 5 junior – 19.10.17

Valentines disco Reception infants, year 4 juniors – 15.02.18

Summer Ball Year 2 date TBC

Summer disco year 3, 24.05.17

Summer BBQ PTA event 13.07.18

Other events have been agreed on dates and are being circulated on Friday newchurch

Christmas Fair

The Christmas was discussed briefly, agreed date 8 December. Angela has started to ask for donations so has asked the office to be aware of these coming into school. It was agreed that;

Reception – sweet jars – 24 November

Year 1 – Bottles – 10 November

Year 2 – Tombola items – 17 November

Year 3 – Secret Santa

Year 4 – Craft stall

Year 5 – Café- cakes into school 8 December

Year 6 – Santas grotto

PTA – hampers – 1 December

PTA – tree of surprises

Any other business

Mrs Narroway asked the PTA for fund for 3 new interactive smart boards for infants. These are around £5500. It was agreed to be able to purchase these, as soon as the bank balance is disclosed. It was agreed to push the fundraising for 2017/18 with the initiative being the chatty hut. Mrs Narroway will draft a visual display for everyone to view what monies have been raised. A grant is being applied for via school and Suzanne for a bike shed.