

Newchurch Primary School PTA Meeting Minutes

Date: 12/10/2023

Time: 18:00

Location: The Cherry Tree

Present: Jade Keeble (Chair), Jill Saunders (Treasurer), Lauren Gourley (Secretary), Vicky Beddall, Becky Cope, Sarah Healing, Chris Healing, Shardene Blake

Apologies:

Becky Hesketh, Clare Bishop, Helen Buckley

Note Taker:

Lauren Gourley

Minutes of Last Meeting:

Approved and available on school website

Actions from Previous Meeting:

Legion booked for Easter Bingo 2024 (Friday 22nd March)

Agenda:

Planning of 2023 Halloween Monster Ball

Notes:

- Date & times confirmed: Thursday 26th October,
KS1 15:15 - 16:30 - All children must have parent/guardian
KS2 17:00-18:30 - Ratio of 1 adult to 5 children (TBC with school)
- Agreed ticket price of £2.50 to be purchased via Parentpay. Agreed that tickets will include a snack bag and drink (Allergens to be stated via ParentPay)
- Snack bags to be handed out on comprising of crisps, Halloween sweets, brioche (or suitable alternative for allergens) and glowsticks.
- DJ booked and deposit paid for by Chris (£100 balance to be paid on the night)
- Games agreed: 'wrap a mummy', doughnut hanging + DJ games.
- Best dressed competition with 1 winner per class
- No alcohol license for event due to limit, soft drinks to be sold
- Proposal to decorate the night before (subject to agreed access from school)
- Suggestion from Becky to consider for 2024 of incorporating KS1 disco into the afternoon of Monster Mayhem Day and bring KS2 disco earlier.

Any other Business

Weds 22nd November confirmed for Christmas fair donation day, KS1 to be asked for sweet jars and KS2 for tombola items.

Actions

- Jade to confirm ratio for adults:children, access times with school to set up and decorate and cancellation of afterschool clubs
- Chris to approach local farms for pumpkin donations.
- Jade to order gazebo (as agreed at previous meeting)

Date of Next Meeting: to be confirmed